



Minutes

Ordinary Meeting of Council

Wednesday 15 August 2012 at 7:00pm

Queenscliff Town Hall
50 Learmonth Street, Queenscliff

Distribution

Councillors

Cr. Bob Merriman (Mayor)

Cr. Helene Butler

Cr. Lloyd Davies

Cr. David Mitchell

Cr. John Burgess

Officers

Lenny Jenner - Chief Executive Officer

Ev Wuchatsch - General Manager Governance & Community

Phil Josipovic - General Manager Planning & Infrastructure

THIS MATERIAL DOES NOT NECESSARILY REFLECT THE VIEWS OF COUNCIL



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Appendices

Appendix	Title	Agenda Item	Distribution
Appendix 1	Local Government Community Satisfaction Survey July 2012	11.1 Local Government Community Satisfaction Survey 2012	Under separate cover
Appendix 2	Settlement and Employment Directions and Major Infrastructure Directions maps	15.2 G21 Regional Growth Plan UPDATE - PHASE 4: FINAL REGIONAL Growth Plan	Under separate cover
Appendix 3	Survey Themes	15.2 G21 Regional Growth Plan UPDATE - PHASE 4: FINAL REGIONAL Growth Plan	Under separate cover
Appendix 4	Written Submissions	15.2 G21 Regional Growth Plan UPDATE - PHASE 4: FINAL REGIONAL Growth Plan	Under separate cover



1. OPENING OF MEETING

7:00pm

2. PRESENT & APOLOGIES

Present:

Cr. Bob Merriman (Mayor)

Cr. Helene Butler

Cr. Lloyd Davies

Cr. David Mitchell

Cr. John Burgess

Ev Wuchatsch – Acting Chief Executive Officer

Phil Josipovic - General Manager Planning & Infrastructure

Apologies:

Lenny Jenner - Chief Executive Officer

3. PECUNIARY INTEREST & CONFLICT OF INTEREST DISCLOSURES

Councillors: Nil

Officers: Nil



4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF COUNCIL MEETING MINUTES

5.1. Ordinary Meeting of Council – 18 July 2012

A copy of the previous Minutes of the Ordinary Meeting of Council held on Wednesday 18 July 2012 was distributed to Councillors under separate cover.

Councillors: Butler/Davies

That the Minutes of the Ordinary Meeting of Council of the Borough of Queenscliffe held on 18 July 2011 be confirmed as an accurate record with the following amendments:

Page 6

7:05pm. Cr Burgess entered the Council *chambers*.

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Councillors: Mitchell/Davies

That Council requests that Officers clarify the Council's Heritage Advisors advice on views regarding Application No: 2012/047 – 15 – 17 Stevenson Street, Queenscliff, *and advise Council regarding the potential loss of views.*

Carried Unanimously



6. RECORD OF ASSEMBLY OF COUNCILLORS

Record in accordance with section 80A(1) of the Local Government Act 1989 (see **Adjunct to Item 6**).

Councillors: Butler/Davies

That the Record of Assembly of Councillors, as presented in Adjunct to Item 6, be noted.

Carried Unanimously



7. MOTION ON NOTICE

7.1. Motion On Notice Status Update

Councillors: Butler/Davies

That the Motion On Notice Status Update, as presented in Adjunct to Item 7.1, be noted.

Carried Unanimously

7.2. Motion On Notice

Nil.



8. CORRESPONDENCE

8.1. Petitions and Joint Letters

Nil.

8.2. Inwards Correspondence

Date	Correspondence
16 July 2012	Correspondence received from resident regarding access to Queenscliff beach for small water craft and Point Lonsdale front beach access
19 July 2012	Correspondence received from MAV regarding Future of Local Government Development Program
3 August 2012	Correspondence received from RSL of Australia (Queensland Branch) Currumbin Palm Beach Sub-Branch Inc. Veterans' Support Centre regarding collage of cenotaphs from around Australia
9 August 2012	Correspondence received from The Waubra Foundation regarding Wind Project

Councillors: Davies/Butler

That the Correspondence be noted.

Carried Unanimously



9. MAYOR'S REPORT

9.1. Functions Attended

Date	Function Attended
18 July 2012	Cr Butler, deputising for the Mayor, & CEO attended the National Disability Services Forum with Senator Mitch Fifield, Shadow Minister for Disabilities, Carers and the Voluntary Sector
19 July 2012	Mayor chaired the 150th Celebrations Committee Meeting
19 July 2012	Mayor attended the Bicycle Network Victoria ride 'Bay Bike' media presentation to celebrate the 20 th Bupa Around the Bay bike ride
24 July 2012	Mayor chaired the Point Lonsdale Main Street Community Group Meeting
24 July 2012	Mayor attended the Golden Plains Shire Council Dinner
26 July 2012	Mayor chaired Proposed Botanic Gardens Project Control Group Meeting
27 July 2012	Mayor & CEO attended the G21 Board Meeting
30 July 2012	Mayor attended the G21 Remuneration Committee Meeting
31 July 2012	Mayor met with Cr John Mitchell, Mayor, City of Greater Geelong to discuss tourism
4 August 2012	Cr Butler, for the Mayor attended the Geelong Mayoral Ball
7 August 2012	Mayor & CEO met with Col Andrew Gallaway - Commanding Officer Fort Queenscliff, Mr Bob Hogan - Director Business Operations Defence Support Victoria and Tasmania and Mr Les Cargill - Director Defence Estate and Facilities Services
9 August 2012	Mayor attended the Borough of Queenscliffe Community Grants Announcement

Councillors: Burgess/Davies

That the Mayor's Report be received.

Carried Unanimously



10. COUNCILLOR PORTFOLIO REPORTS

Nil.



11. GOVERNANCE, FINANCE & EXTERNAL RELATIONS

11.1 Local Government Community Satisfaction Survey 2012

File: QG 048-03-01

Responsible Officer: Chief Executive Officer

Introduction

This report provides Council with detailed information regarding the research results from the Local Government Community Satisfaction Survey published in July 2012 (**Appendix 1**).

Background

The State Government Department of Planning and Community Development (DPCD) co-ordinates an annual community satisfaction survey of Local Government Authorities. The independent survey is conducted on an annual basis and this is the 15th year of reporting having commenced in 1998. In 2012 DPCD implemented a review of the statewide Local Government Community Satisfaction Survey contract arrangements that resulted in the appointment of a new contractor, JWS Research, and in turn, a new survey methodology and more extensive reporting of survey results.

71 of the 79 Councils participated in the 2012 survey. JWS Research utilised telephone interviews at randomly selected households in each municipality combined with a minimum of 10% mobile telephone interviews. All interviews were with people aged 18 years and over with attention given to meeting gender and age quotas that reflect the demography of the municipality. The sample size and results were collected from 400 interviews, with 300 interviews undertaken with 300 local residents and an additional 100 interviews with non resident rate payers. The interviews of approximately 13 minutes were conducted from 18 May to 30 June 2012.

The final report compares the Borough of Queenscliffe's relative performance to the state wide (71 of 79 Councils) results and the scores of seventeen other Local Government Authorities (LGAs) in the 'Small Rural Councils' grouping that include the municipalities of Alpine, Benalla, Buloke, Central Goldfields, Gannawarra, Golden Plains, Hepburn, Hindmarsh, Indigo, Loddon, Mansfield, Mount Alexander, Murrindindi, Pyrenees, Strathbogie, West Wimmera and Yarriambiack.

It is important to note that given the changes to the methodology and content of the 2012 survey, comparisons with earlier year results are not valid. As such, the results of the 2012 Community Satisfaction Survey should be considered as a benchmark that will enable tracking comparative performance in future years.



Statutory Requirements

The survey results form part of the Victorian Local Government Indicators and the headline outcomes are detailed in the Annual Reports of respective Local Government Authorities. This includes reporting in relation to five core performance measures, including:

- Community satisfaction rating for Overall Performance of Council;
- Community satisfaction rating for Council's advocacy and lobbying on behalf of the community (Advocacy);
- Community satisfaction rating for Council's community consultation and engagement (Community Consultation)
- Community satisfaction rating for Council's interaction and responsiveness in dealing with the public (Customer Service)
- Community satisfaction rating for overall Council Direction

Summary Conclusions

Overall Performance

The 2012 Local Government Community Satisfaction Survey results show that the Borough of Queenscliffe Council rates higher than the State-wide and Small Rural Councils group averages on all core performance measures. In fact, the report notes that 'the Borough of Queenscliffe Council rates significantly above both averages in all cases but Council Direction but this should not be a concern because it is difficult to improve on already outstanding performance'.

Results from different age groups

The results also indicate that certain age groupings appear consistently as drivers of above and below average performance. It is interesting to note that residents aged 65+ consistently rate Council favourably which is very important as they represent 46% of the population. With the exception of Customer Service and Community Consultation, men aged 18-49 also rate Council above average across the key performance measures. Conversely, residents aged 35-64 and women aged 18-49 tend to rate Council less favourably.

Overall Direction

When asked about the direction of the Borough of Queenscliffe over the last 12 months, 64% of all residents say it has stayed about the same, 18% say things have improved and 12% say things have deteriorated (6% could not say).

The best things about the Borough Council

When asked to describe the best thing about Council, top responses included:

- Location, including a beautiful area and natural surroundings: 21%
 - The community, particularly the small and rural community: 17%
 - Overall a good place to live: 14%
-



- Small and independent Council / Borough: 11%
- Councillors work well and are approachable: 10%
- Clean waterways: 10%

Things to improve

Conversely, when asked what Council needs to do to improve its performance, positively 16% of residents said nothing, that they were happy with the status quo. Areas for improvement included:

- Inappropriate development: 9%
- Parking availability, including more and free street parking: 8%
- Waste management: 7%
- Town planning: 7%
- Improve and build more footpaths / walking tracks: 7%

What is most important?

Residents were asked to rate a range of Council services for importance as a responsibility for Council and also Council's performance on those same services over the last 12 months. Residents rated waste management (80) and informing the community (79) highest in importance and community and cultural activities (64) lowest in importance. Council's performance is highest on elderly support services (75) and the appearance of public areas (74) and lowest on planning and building permits (54).

Summary Findings by Performance

Core Performance

The 2012 Community Satisfaction Survey results highlight that the Borough of Queenscliffe recorded an Overall Performance Index Score of 66. The report states that 'this is significantly higher than the State-wide average of 60 for this measure and the average of 59 for the Small Rural Shires group'.

On other core performance measures (which can also be compared against all Councils State-wide and the Small Shires group) the Borough of Queenscliffe scored as follows:

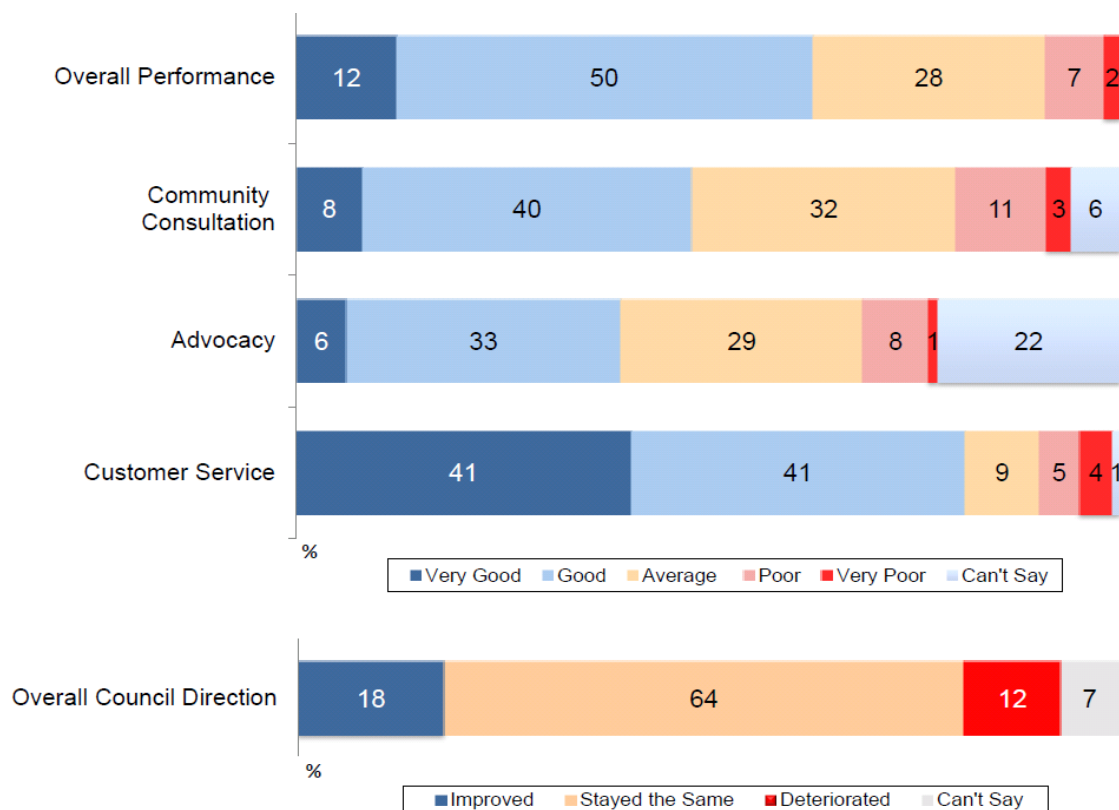
- 78 for Customer Service
 - 60 for Community Consultation and Engagement
 - 61 for Advocacy (lobbying on behalf of the Community), and
 - 53 for Overall Council Direction
-



More specifically, the report affirms that on these core measures that:

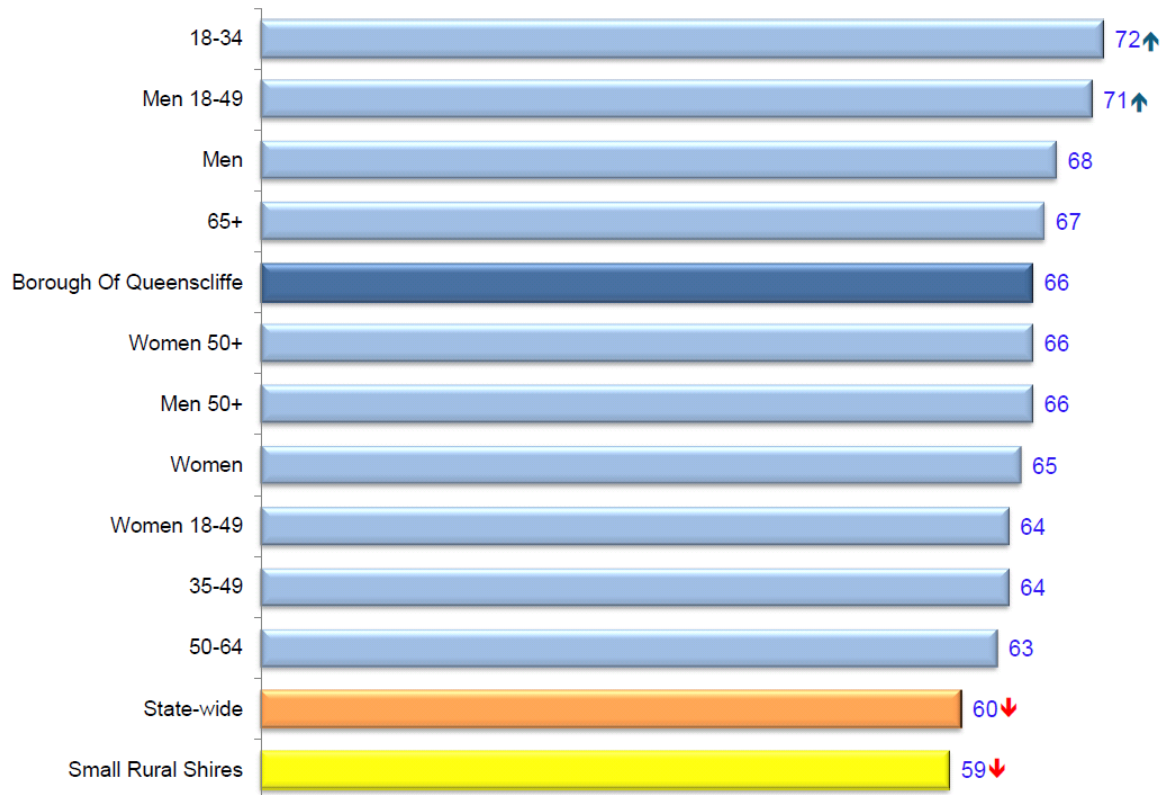
- 78 for **Customer Service is significantly higher** than the average of 71 State-wide and the average of 70 for Small Rural Shires. It is based on the 69% of Council residents who have had contact with the Borough of Queenscliffe in the last 12 months.
- 60 for **Community Consultation is again significantly higher** than both the State-wide and Small Rural Shires group averages of 57.
- 61 for **Advocacy is also significantly higher** than the State-wide average of 55 and the Small Rural Shires group average of 56.
- 53 for **Council Direction** is 1 point higher than the State-wide average of 52 and ***significantly higher*** than the Small Rural Shires group average of 50.

The specific breakdown of ratings (from 'Very Good' to 'Can't Say') of respondents is captured in the following diagram:





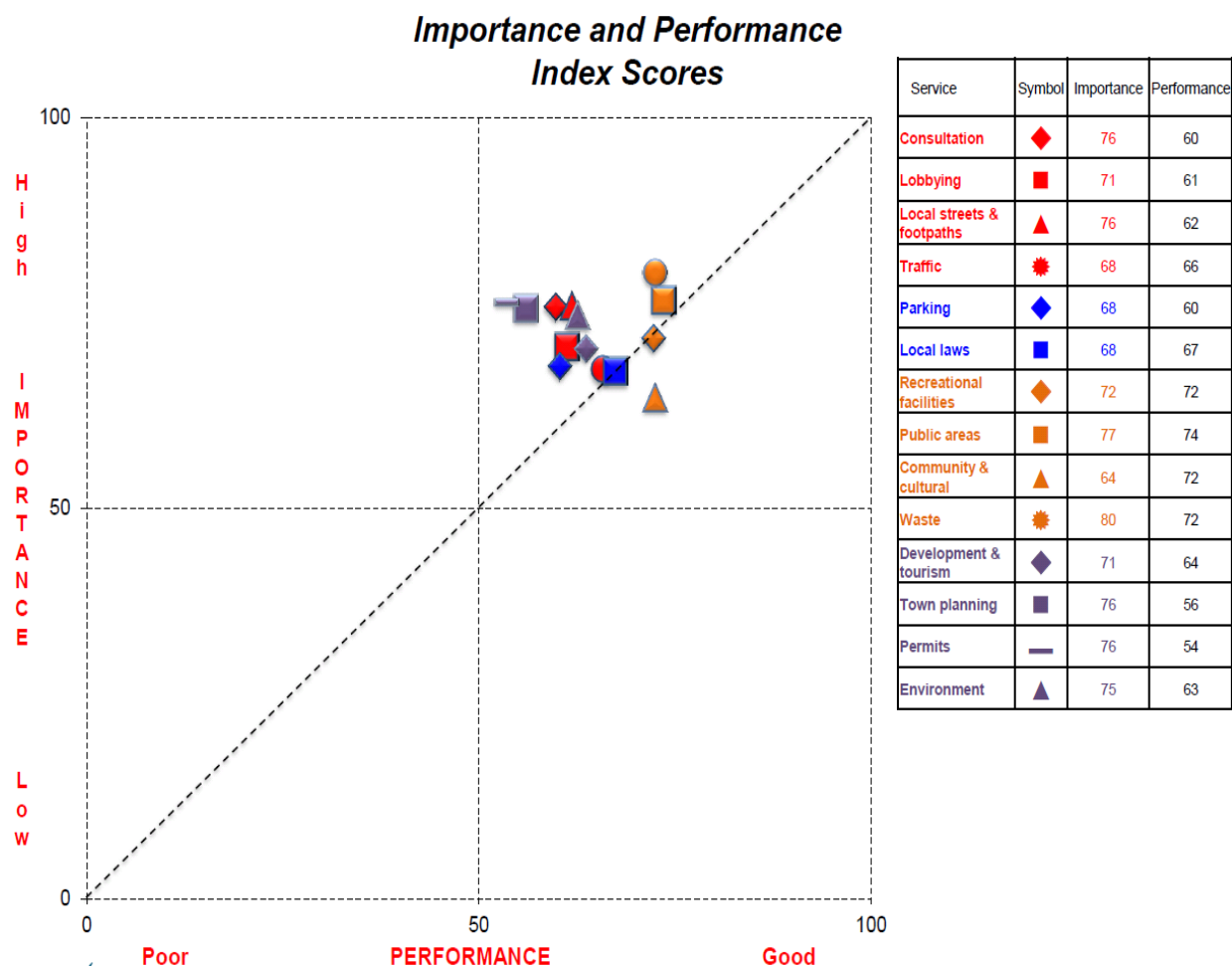
The Overall Performance Index Scores of the Borough of Queenscliffe, the average Statewide and Small Council results as well as the results of age cohorts and gender views are captured in the following diagram.



Rating of Importance and Performance

The Community Satisfaction Survey results that rate the relative importance and performance of both core performance areas and specific service provision is illustrated on the following graph.

Pleasingly all scores are in the top right quadrant that reflects a positive high rating in importance and a good rating for performance.



Residents were asked to rate a range of Council services for importance as a responsibility of Council and also Council's performance on those same services over the last 12 months. Residents rated 'Waste Management' (80) and 'Informing the Community' (79) highest in importance and 'Community & Cultural Activities' (64) lowest in importance. Council performance is highest in 'Elderly Support Services' (75) and 'Appearance of Public Areas' (74) and lowest on 'Planning & Building Permits' (54).

Summary Findings by Age Cohort

The 2012 Community Satisfaction Survey methodology and reporting provides a more comprehensive insight into the performance rating of different age groups and genders.



In terms of its **Overall Performance** Index Score of 66, which as noted is significantly higher than the State-wide and the Small Rural Shires group averages of 60 and 59 respectively, the rated performance for the Borough of Queenscliffe is:

- Highest and significantly so, amongst residents aged 18-34 (72) and men aged 18-49 (71).
- Lowest amongst residents aged 50-64 (63), 35-49 (64) and women aged 18-49 (64).
- Of the 69% who have had contact with the Borough of Queenscliffe over the last 12 months and who rate it 78 overall for **Customer Service**, rated performance is:
- Highest amongst men aged 50+ and residents aged 65+ (both 81).
- Lowest amongst residents aged 18-34 (70), and particularly women aged 18-49 (74).

On the measure of **Community Consultation and Engagement**,

- Men aged 50+ and residents aged 65+ (both 63) rate the performance of the Borough of Queenscliffe highest above the average of 60,
- Residents aged 35-49 and women aged 18-49 (both 54) rate its performance significantly lower than average.

The Borough of Queenscliffe's **Advocacy** efforts (with a rating of 61) are

- Rated higher amongst men aged 50+, men aged 18-49, residents aged 65+, residents aged 18-34 and men generally (all 64),
- Rated significantly lower by residents aged 35-49 (52) and women aged 18-49 (53)

In terms of learning from the age and gender cohort results, the report recommends that the Borough of Queenscliffe pay extra attention to Council Direction and across all service areas take a particular focus on people aged 35-64 who represent 40% of the resident population, as well as younger women in particular. The report also states that it is also important not to ignore, and to learn from, what is working amongst other groups, especially 65+ year olds.

Specific Service Areas

The 2012 Community Satisfaction Survey also includes extensive results related to performance in specific service areas. These results are summarised in the following table and include the Borough of Queenscliffe Council score against the average score statewide and within the 'small Shires grouping' and a comment on the comparative results.



Service	BoQ Score	Statewide Score	Small Shires Score	BoQ Comparative Results
Informing the Community	65	60	61	Significantly higher
Condition of local streets & footpaths	62	57	56	Significantly higher
Traffic management	66	65	58	Significantly higher than statewide & higher than LGA grouping
Parking facilities	60	56	60	Significantly higher than statewide & equal to LGA grouping
Enforcement of Local Laws	67	65	65	Significantly higher
Family Support Services	70	67	67	Significantly higher
Elderly Support Services	75	69	71	Significantly higher
Recreational facilities	72	70	70	Significantly higher
Appearance of public areas	74	71	74	Significantly higher than statewide & equal to LGA grouping
Arts Centres & Libraries	73	73	63	Significantly higher than LGA grouping and equal to statewide
Community & cultural activities	72	68	67	Significantly higher
Waste management	72	72	72	Equal to statewide and LGA grouping
Business and community development and tourism	64	62	63	Significantly higher than statewide & higher than LGA grouping
General Town Planning policy	56	54	56	Significantly higher than statewide & equal to LGA grouping
Planning & Building Permits	54	54	57	Equal to statewide but significantly lower than LGA grouping
Environmental sustainability	63	64	63	Lower than statewide but equal to LGA grouping

It is important to note that the results highlight that in almost all instances the services provided by the Borough of Queenscliffe are rated significantly higher than the average scores that Councils have achieved statewide and in the 'small Shires grouping'.

Council Plan

Results from the Local Government Community Satisfaction Survey are included as key performance indicators in the 2010 – 2013 Council Plan and are reported in the Borough of Queenscliffe Council's Annual Report.



The new methodology and reporting arrangements provide an important insight into the Borough of Queenscliffe's performance against the Statewide averages and the results achieved by the grouping of 17 other 'Small Rural Councils'. The survey results focus attention on those where Council has achieved and needs to maintain comparatively high performance standards as well as areas needing improvement. The results assist Council in its medium to long term planning and allocation of resources as identified in the Council Plan and the short to medium term program or service interventions and improvements that can be achieved.

Financial

Council contributes approximately \$14,000 to the cost of this independent survey. It should be noted that the cost for Council to independently undertake a similar survey would be significantly higher and would not provide a point of comparison with other Councils either statewide or in a similar size and scale.

Social

The survey provides a valuable source of information regarding residents' feedback on Council performance in relation to specific areas of community service provision that play an important role in contributing to the health and wellbeing of the community. This included Elderly Support Services, Family Support Services, Recreation Facilities, Arts Centre & Libraries and Community & Cultural Activities. The specific score for these services is included in this report.

Officers also collect data and feedback from residents on specific areas of service delivery (eg. Aged & Disability Services, Customer Services) as an important reference point to inform and review service provision.

There are other data sources such as (1) Community Wellbeing Indicators (2) Census data and (3) Burden of Disease data that provide useful insights into the health and wellbeing of the Borough community.

These data sources collectively provide an important reference point when Council is reviewing its Council Plan (annual Business Plan priorities) and other service related strategic planning.

Environmental

The survey provides insights into residents' views on some areas that directly relate to environmental sustainability. The Borough of Queenscliffe results in this area indicate that the score is lower than statewide average but equal to 'small Shires grouping'. Other relevant survey results in relation to waste management indicate that the Borough Council is equal to statewide and 'small Shires grouping'.

Risk Management



The 2012 survey provides a baseline data set for benchmarking of the Borough Council's performance over time and against statewide and small Councils grouping scores.

Communication

The survey is considered to be statistically significant. It comprises a telephone survey with a minimum of 400 people throughout the municipality, both residents (300) and non resident ratepayers (100). Results of the survey will be communicated back to the community via the Annual Report and placed on the Council's website.

The results will also be discussed at a meeting of senior managers and key program/service staff in order to identify immediate and potential future service improvements.

Conclusions

The Local Government Community Satisfaction survey is a valuable form of community consultation and feedback and the results provide a tool to inform planning and improvements across all areas of Council. The survey results can also act as a trigger to identify areas for policy and practice review.

The 2012 Local Government Community Satisfaction Survey results show that the Borough of Queenscliffe Council rates higher than the State-wide and Small Rural Shires group averages on all core performance measures. In fact, the report notes that 'the Borough of Queenscliffe Council rates significantly above both averages in all cases but Council Direction but this should not be a concern because it is difficult to improve on already outstanding performance'.

In addition, it is important to note that the survey results highlight that in almost all instances the specific services provided by the Borough of Queenscliffe are rated significantly higher than the average scores that Councils have achieved statewide and in the 'small Shires grouping'.

The report also indicates those areas that the community identified Council needs to do to improve its performance. These included:

- Inappropriate development
 - Parking availability
 - Waste management
 - Town planning
 - Improve and build more footpaths / walking tracks
-



Councillors: Butler/Davies

That Council:

- 1. Receives the 2012 Local Government Community Satisfaction Survey Report;**
- 2. Notes that the 2012 Local Government Community Satisfaction Survey results show that the Borough of Queenscliffe Council rates significantly higher than the Small Rural Councils group averages on all core performance measures and significantly higher than the statewide averages on all core performance measures apart from Overall Direction where the Borough's score is higher;**
- 3. Notes that the 2012 Local Government Community Satisfaction Survey results show that in almost all instances the specific services provided by the Borough of Queenscliffe are rated significantly higher than the average scores that Councils have achieved statewide and in the 'small Councils grouping';**
- 4. Notes that there is always opportunities for improving performance in service provision and that attention should be placed in those priority areas identified in the report.**

Carried Unanimously



12. SUSTAINABILITY & LOCAL ENVIRONMENT

Nil.

13. BUSINESS & TOURISM

Nil.

14. COMMUNITY DEVELOPMENT

Nil.



15. PLANNING, HERITAGE & COMMUNITY ASSETS

15.1. Planning Permit Activity Report

15.1 (a) Summary Report

App. No	Date Received	Address	Proposal	Status
**2010/058	18/06/2010	1 Beach Street Queenscliff	Demolition of buildings within a Heritage Overlay ("Fisherman's Wharf")	Waiting on advice from applicant
**2011/106	18/10/2011	153 Point Lonsdale Road Point Lonsdale	The construction of two dwellings (double storey), construction of a front fence, and subdivision of the land into two (2) lots with common property	VCAT Appeal lodged by objector VCAT hearing scheduled for 26 October 2012
2011/119	16/12/2011	29 Mercer Street Queenscliff	Part demolition, alterations and extensions to an existing dwelling in a Heritage Overlay, demolition of an outbuilding, and variation to the side setback requirements of Design and Development Overlay – Schedule 1	Under consideration
**2011/120	21/12/2011	3 Edgewater Close Queenscliff	The development of two dwellings (a single storey dwelling and a two storey dwelling up to 8.0 metres) and front fence, variation to the setback requirements of Design and Development Overlay – Schedule 3 and subdivision of the land into two lots	Notice of Decision issued
**2012/004	10/01/2012	64 King Street Queenscliff	Alterations and extensions (two storey) to an existing dwelling and variation to side setback requirements of Design and Development Overlay – Schedule 1	Under consideration
2012/006	16/01/2012 (Amended 2/03/2012)	12 Bay Street Queenscliff	Demolition of an existing dwelling and construction of a dwelling in a Heritage Overlay	Under consideration
**2012/019	28/02/2012 (Amended 23/04/2012)	22 Jennifer Crescent Point Lonsdale	The development of a second dwelling (two storey), alterations to an existing dwelling, and variation to the setback requirements of Design and Development Overlay - Schedule 4	Under consideration Referral to Engineering Department
2012/024	19/03/2012	163 Point Lonsdale Road Point Lonsdale	The development of a two storey dwelling and front fence and alteration of access to a road in a Road Zone, Category 1	Under consideration



App. No	Date Received	Address	Proposal	Status
**2012/026	20/03/2012 (Amended 02/05/2012)	13 Hesse Street Queenscliff	The development of business identification signage in a Heritage Overlay , waiver of the car parking requirements of Clause 52.06 of the Queenscliffe Planning Scheme associated with the use of the site as a restaurant and Permission under Clause 52.27 of the Queenscliffe Planning Scheme to use the land to sell and consume alcohol ("Restaurant and Café Licence")	Under consideration
2012/028	21/03/2012	17 Edgewater Close Queenscliff	Alterations and extensions to an existing two storey dwelling	Under consideration
**2012/032	03/04/2012	60 Buckleys Road Point Lonsdale	Alterations and extensions to an existing dwelling	Notice of Decision issued
**2012/037	24/04/2012	44 Glaneuse Road Point Lonsdale	Alterations and extensions to an existing dwelling, variation to the front setback requirements of Design and Development Overlay – Schedule 4 and lopping of vegetation	Notice of Decision issued
2012/038	24/04/2012	5 Bowen Road Point Lonsdale	Alterations and extensions to an existing three storey dwelling and variation to the side and rear setback requirements of Design and Development Overlay – Schedule 3 and lopping of native vegetation	Application on hold at applicants request
**2012/044	04/05/2012	38 Jordan Road Point Lonsdale	The development of a second dwelling, alterations and extensions (carport) to an existing dwelling and variation to the setback requirements of Design and Development Overlay – Schedule 4	Under consideration
**2012/047	09/05/2012	15-17 Stevens Street Queenscliff	Part demolition of a dwelling, demolition of outbuildings, alterations and extensions (two storey) to an existing dwelling individually listed in a Heritage Overlay, construction of an outbuilding (two storey) and fence and removal of an easement under Clause 52.02 of the Queenscliffe Planning Scheme	Public notification Referral to Heritage Advisor
**2012/051	25/05/2012	10 Cheshunt Street Point Lonsdale	The development of a dwelling (two storey), removal of native vegetation and variation to the site coverage and setback requirements of Design and Development Overlay – Schedule 4	Under consideration
2012/052	01/06/2012	122 Fellows Road Point Lonsdale	2 lot subdivision with common property, and the development of two dwellings (single storey) and a front fence	Further information requested 26 June 2012
2012/053	01/06/2012	90 King Street Queenscliff	The construction of fences	Under consideration
2012/054	05/06/2012	79 Hesse Street Queenscliff	Creation of access to a road in a Road Zone, Category 1 and the construction of fences in a Heritage Overlay	Referrals to Vic Roads, Engineering Department and Heritage Adviser



App. No	Date Received	Address	Proposal	Status
2012/056	07/06/2012	36 Golightly Street Point Lonsdale	2 lot subdivision, development of a dwelling and front fence, variation to the setback requirements of Design and Development Overlay – Schedule 4, and removal of native vegetation	Further information requested 27 June 2012
2012/057	07/06/2012	80-82 Kirk Road Point Lonsdale	The development of a dwelling and removal of native vegetation	Further information requested 27 June 2012
2012/058	07/06/2012	26 Gellibrand Street Queenscliff	The development of a dwelling (two storey) and fence and variation to the site coverage and setback requirements of Design and Development Overlay – Schedule 1	Public notification Referrals to Heritage Advisor and Engineering Department
**2012/060	14/06/2012 (Amended 16/07/2012)	4 Beach Street Queenscliff	Part demolition of an existing dwelling, demolition of outbuildings, alterations and extensions to a dwelling, construction of an outbuilding and fence in a Heritage Overlay and variation to the site coverage and setback requirements of Design and Development Overlay – Schedule 6	Public notification Referral to Heritage Advisor
2012/061	19/06/2012	10-18 Hesse Street Queenscliff	Part demolition of an existing building in a Heritage Overlay, buildings and works for the construction of a two storey building comprising of the existing restaurant and eight (8) new dwellings, reduction of the standard car parking requirement of Clause 52.06, variation to the design standards for car parking of Clause 52.06, waiver of the loading bay requirement of Clause 52.07, alteration to access to a road in a road zone category 1, and variation to the setback and site coverage requirements of the Design and Development Overlay – Schedule 1	Further information requested 16 July 2012
**2012/062	21/06/2012	1B Murray Road Queenscliff	2 lot subdivision and the development of two double storey dwellings	Public notification Referrals to Engineering Department, Municipal Building Surveyor, CCMA & CFA
2012/063	27/06/2012 (Amended 18/07/2012)	37 Bethune Street Queenscliff	The development of a dwelling and carport and variation to the site coverage and setback requirements of Design and Development Overlay – Schedule 1	Public notification
2012/064	28/06/2012	7 Jennifer Crescent Point Lonsdale	Alterations and extensions to an existing dwelling, the construction of a carport, variation to the site coverage and setback requirements of Design and Development Overlay – Schedule 4 and removal of native vegetation	Further information requested 18 July 2012
2012/066	09/07/2012	32 Learmonth Street Queenscliff	Alterations and extensions to an existing dwelling in a Heritage Overlay	Public notification Referral to Heritage Advisor



15.1(b) Summary Report: Applications Finalised Since Last Report

App. No	Date Received	Address	Proposal	Status
2011/102	27/09/2011	21 Stevens Street Queenscliff	Demolition of a dwelling and development of a new dwelling (two storey) and outbuilding in a Heritage Overlay and variation to the setback requirements of Design and Development Overlay – Schedule 1	Permit issued
2012/002	03/01/2012	40 Wharf Street Queenscliff	Alterations and extensions to an existing dwelling in a Heritage Overlay and development of an outbuilding.	Permit issued
**2012/011	06/02/2012	57 Winterley Road Point Lonsdale	Construction of a dwelling (two storey) and removal of native vegetation	Permit issued
**2012/015	15/02/2012 (Amended 12/06/2012)	23 Lonsdale Street Point Lonsdale	The development of a dwelling (two storey)	Permit issued
2012/021	06/03/2012 (Amended 11/04/2012)	62 Stokes Street Queenscliff	Alterations and extensions to an existing dwelling and outbuilding in a Heritage Overlay	Permit issued
2012/023	14/03/2012 (Amended 26/04 & 11/05/2012)	96 Glaneuse Road Point Lonsdale	Alterations to an existing dwelling and the development of an outbuilding (bungalow)	Permit issued
2012/027	20/03/2012	9 Raglan Street Queenscliff	The development of a dwelling (two storey), outbuilding (pool house) and front fence and variation to the site coverage and setback requirements of Design and Development Overlay – Schedule 1	Permit issued
2012/029	19/03/2012	4 Bay Street Queenscliff	Part demolition, alterations and extensions to an existing dwelling in a Heritage Overlay and construction of a fence	Permit issued
2012/030	23/03/2012	7A Nicholas Court Point Lonsdale	Alterations and extensions to an existing dwelling	Permit issued
2012/031	03/04/2012	29 Roddick Grove Queenscliff	Alterations (deck) to an existing dwelling	Permit issued



App. No	Date Received	Address	Proposal	Status
2012/033	10/04/2012	17 Victor Street Point Lonsdale	Alterations and extensions to an existing dwelling	Permit issued
2012/034	05/04/2012	9 Bailey Street Point Lonsdale	Alterations and extensions to an existing dwelling	Permit issued
2012/035	18/04/2012	11-13 Golightly Street Point Lonsdale	Alterations and extensions to an existing dwelling, construction of a front fence and removal of native vegetation	Permit issued
2012/039	30/04/2012	18 Albert Street Point Lonsdale	The development of a dwelling (two storey) and variation to the side setback requirements of Design and Development Overlay – Schedule 4	Permit issued
2012/040	01/05/2012 (Amended 24/07/2012)	76 Hesse Street Queenscliff	Part demolition and alterations to a building in a Heritage Overlay and demolition of an outbuilding	Permit issued
2012/043	04/05/2012	3 Moore Court Point Lonsdale	Alterations and extensions (carport) to an existing dwelling	Application withdrawn (lapsed)
2012/045	08/05/2012 (Amended 31/05/2012)	3 Swan Island Queenscliff	Extension to the hours of a licensed premises, licensed floor area and outdoor area under Clause 52.27 of the Queenscliffe Planning Scheme to use the land for consumption of alcohol under a "Restricted Club Licence"	Permit issued
2012/048	11/05/2012	44 Gellibrand Street Queenscliff	Alterations and extensions to an existing building, construction of an outbuilding and variation to the side setback requirements of Design and Development Overlay – Schedule 1	Permit issued
2012/050	22/05/2012	1/78 Hesse Street Queenscliff	Demolition of an existing fence and decking, construction of an internal fence and paving in a Heritage Overlay	Permit issued
2012/055	06/06/2012 (Amended 04/07/2012)	1/189 Point Lonsdale Road Point Lonsdale	Alterations and extensions to an existing dwelling and the construction of a fence	Permit issued
2012/065	04/07/2012	14 Laker Drive Point Lonsdale	Alterations and extensions to an existing dwelling	Permit issued



15.1(c) Summary Report: New Applications Received Since Last Report

App. No	Date Received	Address	Proposal	Status
2012/067	17/07/2012	27 Hobson Street Queenscliff	2 lot subdivision, alterations and extensions to an existing dwelling, the development of a second dwelling (two storey) and variation to the site coverage and setback requirements of Design and Development Overlay - Schedule 1	Initial assessment being undertaken
2012/068	18/07/2012	10 Waterview Close Queenscliff	The development of a dwelling (two storey), carport and fence and variation to the setback requirements of Design and Development Overlay – Schedule 3	Initial assessment being undertaken
2012/069	20/07/2012	Foreshore reserve south of Weeroona Parade and Wharf Street East Queenscliff	The removal of vegetation	Initial assessment being undertaken
2012/070	23/07/2012	68 Baillieu Street Point Lonsdale	The development of a dwelling (two storey)	Initial assessment being undertaken
2012/071	18/07/2012	94 Hesse Street Queenscliff	Part demolition of an existing dwelling, alterations and extensions (deck) to an existing dwelling in a Heritage Overlay	Initial assessment being undertaken
2012/072	31/07/2012	147 Point Lonsdale Road Point Lonsdale	Alterations and extensions to an existing dwelling	Initial assessment being undertaken
2012/073	02/08/2012	31A Mercer Street Queenscliff	The installation of solar panels in a Heritage Overlay	Initial assessment being undertaken
2012/074	06/08/2012	76 Hesse Street Queenscliff	External painting of a building in a Heritage Overlay	Initial assessment being undertaken
2012/075	06/08/2012	46 Learmonth Street Queenscliff	The demolition of a front fence and construction of a front fence in a Heritage Overlay	Initial assessment being undertaken

LEGEND

****** Objections received

Italics Amendment or extension of time request to application previously determined by Council

Bold Officer delegation removed



Councillors: Mitchell/Davies

That the report be received.

Carried Unanimously

Councillors: Davies/Merriman

That Council resolve to remove delegation conferred under Section 98(1) of the Local Government Act 1989 in relation to Application No: 2012/054 - 79 Hesse Street, Queenscliff in relation to the loss of car parking and visual amenity.

Carried Unanimously

Councillors: Mitchell/Davies

That Council requests officers provide a briefing to Council regarding:

Application 2012/067 - 27 Hobson Street, Queenscliff with respect to windows in the two storey development and overlooking provision.

Application 2012/069 - Foreshore reserve south of Weeroona Parade and Wharf Street East, Queenscliff with respect to vegetation and alignment of pathway.

Carried Unanimously



15.2 G21 Regional Growth Plan UPDATE - PHASE 4: FINAL REGIONAL Growth Plan

File: QG055-120-2

Report Author: Mr Tim Hellsten (G21)
& General Manager, Planning & Infrastructure

Purpose

The purpose of this report is to advise Council the G21 Regional Growth Plan has been completed and recommend Council adopt the Plan.

Background

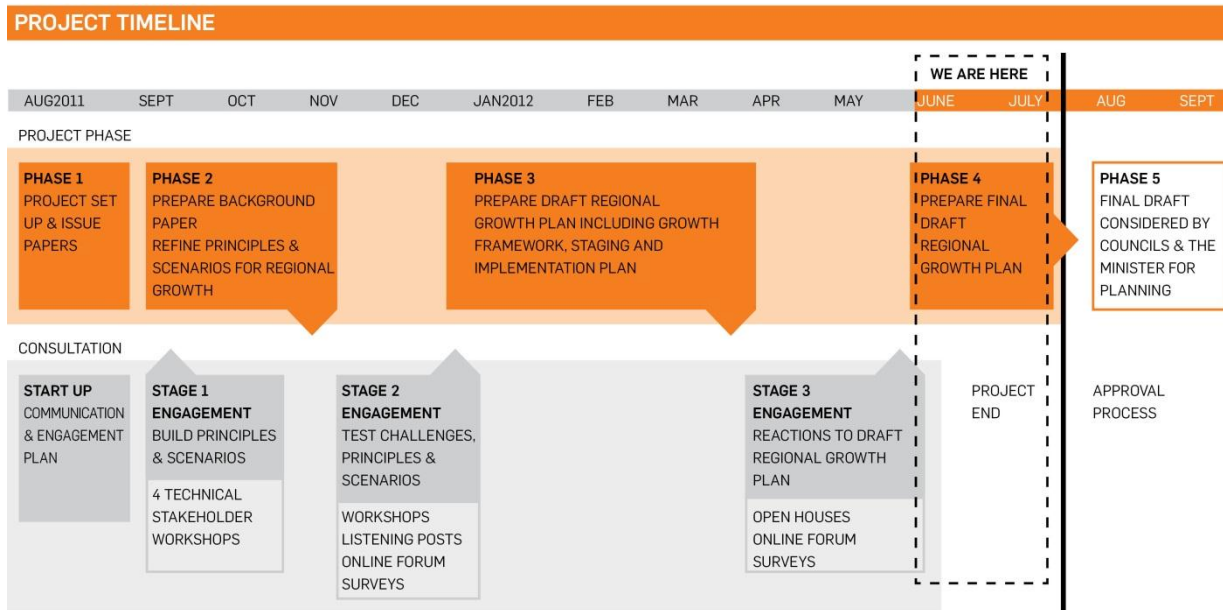
The G21 Regional Growth Plan (RGP) is one of eight growth plans being developed across the State.

The primary purpose of the Plan is to provide a regional level land use and settlement planning framework that responds to anticipated growth to 2050.

The G21 RGP project is a G21 Planning and Services Pillar project and has been managed by the G21 RGP Project Steering Group (PSG), a partnership of senior officers from G21, G21 councils, the Department of Planning and Community Development (primary project funders) and other State Departments and Agencies including Barwon Water, Corangamite CMA and the Committee for Geelong. A Technical Reference Group, Project Team, Engagement Team and project management team has ensured that the project has been delivered to the agreed timelines.

An update of the project progress was provided to G21 Councils in February/March 2012 before the release of the draft RGP.

The final G21 RGP has been developed over four project phases and three engagement stages as shown on the following timeline diagram:



The G21 RGP project has now completed Phase 4 with the unanimous endorsement of the final RGP, the Background Report and Engagement Report by the Project Steering Group on the 9 July 2012 following consideration and assessment of submissions and project partner responses. The final package of materials includes a final G21 Regional Growth Plan, Background Report and Engagement Report.

Key Issues

The G21 Regional Growth Plan:

- Analyses and identifies areas to cater for population growth to 500,000 by year 2050 across the G21 region;
- Does not identify the Borough of Queenscliffe as a growth area (outside current structure plans);
- Is one of eight (8) regional plans being developed across Victoria;
- Requires approval by the Minister for Planning after which it will be incorporated into Councils' Planning Schemes.

Discussion

Developing the Growth Plan

The Growth Plan aims to provide a strategic land use and settlement framework linking the G21 Region Plan vision, objectives and directions with a state wide planning framework. The Plan does this in the context that the regions population is growing at a steady rate (1.6%) and on current growth trends likely to reach 500,000 by 2050 from a base of around 294,000 (ABS 2011). Major infrastructure investment is likely to stimulate higher growth activity. As we grow it is essential



that our resources are adequately managed and our infrastructure planned to respond to growth in a way that is sustainable, efficient and cost effective.

Growing the region will support a stronger and more robust economy and attract a diverse community. If planned for well, it will provide more access to employment and retail, social, community, sporting, entertainment and cultural services and facilities. The challenge for the G21 region is to evolve as a self-sustaining region that uses existing infrastructure and land more efficiently.

The G21 Regional Growth Plan provides direction for this growth by identifying:

- opportunities for managing the future growth of population, employment and housing;
- opportunities for supporting regional level infrastructure, providing an essential contribution to the long-term sustainability of the region.

The final RGP provides a framework that can accommodate a population of 500,000 (an additional 210,000 people) at current projections and also has the capacity to respond to more vigorous population growth rates and cater for a larger population (i.e beyond 500,000). Central to the Plan is that release of new growth areas needs to be considered in the context of infrastructure capacity and priorities and linked to regular mentoring of land supply to ensure sufficient and appropriate land supply exists.

The final RGP has been built around an understanding of:

- the important role our region plays and its linkages within and connections to Melbourne and other regions. The Plan seeks to strengthen these linkages and where necessary improve connections;
 - the challenges of growth including providing necessary infrastructure and services, climate change, maintaining our environment and liveability, skills development, provision of jobs and housing choice. The Plan identifies the need to provide land and infrastructure to provide the necessary 80,000 additional jobs required;
 - the principles which should underpin planning for the region. Nine principles have been developed to shape the Plan (see below);
 - the 'givens' – areas vulnerable to risk such as fire, flood, coastal inundation and erosion or requiring buffers or protection such as sensitive natural environments and major infrastructure assets. The Plan directs growth away from areas of high risk and identifies the need to build resilience in our major public land assets;
 - our significant assets including natural and earth resources, our environment, cultural heritage, tourist trails and routes, agricultural land, transport infrastructure, coasts and waterways etc which underpin our competitive advantages. The Plan looks to protect significant areas from the impacts of growth while building on existing transport infrastructure and resource opportunities;
 - our competitive advantages – the regional strengths and assets around which a sustainable economy can be built and to provide the necessary variety of jobs. The Plan has been
-



informed by projects such as the draft G21 Economic Development Strategy and builds on these;

- the role and interrelationships with other projects, strategies and studies. The Plan builds on or is consistent with strategies and projects such as the Regional Rail Link, Princes Highway duplication and Geelong Ring Road, the Metropolitan Strategy and the Great South Coast and Central Highlands RGP's, the CCMA's Regional Catchment Strategy, Barwon Water's Water Plan, the Victorian Coastal Strategy, G21 pillar and priority projects, Vision II etc;
- existing planned growth. The Plan reinforces and builds on existing Council approved Structure Plans and Urban Growth Strategies;
- Community feedback through three stages of consultation.

Principles for Growth

The RGP is underpinned by nine growth principles which were developed and refined over three stages of engagement and have been well supported:

1. Optimise infrastructure and consolidate
2. Diversity, knowledge & innovation
3. Unique & connected communities
4. Protect, restore & enhance our unique environment
5. Food, water & energy security
6. Live, work & participate locally
7. Build our economy
8. Accessible Transport Choices
9. Balanced, Consistent & Collaborative Approach

Planned and incremental growth

Through local planning strategies, the G21 councils have mapped out 20-30 years supply of zoned and strategically identified residential and employment land. This land will allow the region to grow over time and accommodate a further 128,000 people. This is consistent with unpublished data (DPCD) which suggests that the City of Greater Geelong has a zoned lot supply of around 12-15 years and identified supply of around 17 years. Analysis of additional infill uptake particularly in the City of Greater Geelong suggests that over a 20 to 30 year timeframe a further 82,000 can be accommodated. This equates to a total population of around 500,000 and suggests that no additional urban expansion beyond that already mapped out is likely to be required in the short term unless in response to major growth or land supply inequities.

The Regional Growth Plan

The key elements of the growth framework include (refer Settlement and Employment Directions and Major Infrastructure Directions maps included in **Appendix 2**):



-
- Accepting and building on the planned growth picture already identified through all Structure Plans;
 - Focusing on the identified growth nodes and district towns across the region providing key services and facilities to surrounding areas. This builds on existing infrastructure including road and rail networks and proposed transport projects, provides for more sustainable centres including stronger local employment options and reduced travel to work. This also shifts the growth pressures off smaller coastal settlements to preserve character and identity;
 - Reinforcing the importance of Central Geelong as a vibrant and active regional city and Victoria's second city. A strong successful City is critical to the region and to broadening skills and innovation by building on existing cultural, health and education strengths;
 - Targeted infill nodes for medium to high density in areas such as Central Geelong and other district town centres. This will support better utilisation and improvement of infrastructure and services including public transport and maintaining a focus on urban regeneration priorities. It will also assist in developing a broader range of housing choices to meet changing household types;
 - In the longer term (post 10-20 years) additional growth proposed in Colac and Winchelsea above the proposed planned growth. This will help to share some of the benefits of growth across the region, strengthen employment/investment opportunities and address localised issues – loss of youth, areas of disadvantage etc;
 - Identification of two further investigation areas to the north and west of the Geelong Ring Road for possible development beyond planned growth. These areas provide the capacity to respond to longer term growth needs or if projected growth rates increase significantly. The Plan identifies a process for considering the planning of these areas linked to an Infrastructure Plan;
 - The importance of planning for employment growth with population growth including strengthening existing employment nodes and identifying new areas for employment close to transport networks and major population centres;
 - Ensuring boundaries of all towns are clear and breaks between settlements are managed carefully;
 - Identification of the major infrastructure required to support a region of 500,000 and beyond, including transport and road networks and corridors;
 - An infrastructure/land development sequencing which prioritises existing and identified planned urban areas, district towns and identified growth node towns ahead of Further Investigation Areas which are not required within at least the next 10 years under either a base growth (1.5%) or higher growth (2.5%) rate;
 - An implementation strategy including the development of an Implementation Plan focusing on developing an Infrastructure Plan for regional infrastructure; investigation of identified Further Investigation Areas, investigation of urban regeneration projects and incentives and land supply monitoring;
-



Further work is also identified to address issues relating to a larger region including building resilience into public lands, coastal adaptation planning and ensuring integration with other planning strategies and projects. Ongoing commitment to a range of G21 pillar projects will be particularly important as the region grows particularly those related to the environment, recreation, health and wellbeing, affordable housing to name a few. The RGP sets a planning framework around settlements and major land use around which these projects can be developed.

Consultation and engagement

Throughout the three stages of engagement over 250 people participated in workshops, world cafes and open houses around the region with around 250 surveys or made written submissions. Those involved in the engagement activities represented a cross section of interests, issues and sectors and geographical areas. The majority of contributors identified themselves as community members with the remainder comprising business owners, local interest group representatives, developers and government.

Throughout the development of the Growth Plan a range of stakeholders have been directly engaged to assist in the gathering of data, identify major issues and opportunities and to identify other key strategies or projects under consideration or development. A summary of the engagement activities, survey feedback and submissions is contained in the G21 Regional Growth Plan Engagement Report July 2012 which will be released with the adopted RGP.

The key engagement stages were:

- Stage 1 September and October 2011 Targeted stakeholder workshops in Geelong and Colac focused on identifying the challenges associated with growth in the region; identifying principles and developing a range of scenarios for growth. Participants included representatives from state and local government, a range of authorities and agencies, business and industry groups, environment groups, development industry representatives, resident groups and other community based groups.
 - Stage 2 November/December 2011 Focused on receiving feedback on the identified growth challenges, principles for growth and three possible growth scenarios for. The six week engagement period included 5 workshops and 30 listening posts located around the region, static displays, surveys, polls and an online forum. Over 240 people contributed to Stage 2 Engagement through participation in the workshops, completing surveys and providing written submissions. The responses were reported in the previous project briefing and included on the project website.
 - Stage 3 April/May 2012 Focused on receiving feedback about the draft RGP, including what people liked, what needed improvement and overall satisfaction with it. The 6 week period included six 'Open House' drop in information sessions around the region in addition to static displays, surveys, polls and an online forum. During this period over 1500 brochures and feedback forms were distributed to community members and groups, business and industry representatives and other stakeholders. Around 200 people contributed to this stage of engagement through participation in the information sessions and completing surveys (134) and providing written submissions (61). These are discussed below.
-



Response to the Draft Plan

An analysis of survey responses indicated that a high proportion of contributors thought that the draft Growth Plan RGP met the principles for growth 'very well' or 'mostly' and that they were 'very' or 'mostly' satisfied with the draft RGP.

The surveys also suggested that the elements of the draft Growth Plan people liked related to provision of greater certainty; identification of important infrastructure; mapped growth locations and focus on infill; preservation of rural characteristics and unique communities; and that it reflects collaboration between state and local government.

The primary areas of draft Growth Plan requiring improvement as identified in the surveys related to providing for greater protection of assets and green breaks; more defined and immediate planning for infrastructure particularly road infrastructure and more diverse and sustainable public transport options; better analysis and setting of sustainability targets; and a range of mapping improvement suggestions. The survey themes are summarised in **Appendix 3**.

The written submissions are summarised in more detail along with more expansive responses in **Appendix 4**. The key themes to emerge include (in addition to those above):

- the timing, priority and boundaries of the Further Investigation Areas. These submissions essentially sought to remove any priority between the two areas and to allow the market to determine timing. Some of these submissions were supported by further supply analysis and argued the link to providing affordability. Other submissions sought to expand the identified areas;
- the case for growth – should be either more aspirational (higher growth rates aspired to) or alternatively strongly questioned growth from an environmental and social sustainability perspective;
- identification of additional growth areas. This included nomination of additional sites at Portarlington (Pt Richards Road) and Torquay (Spring Creek, North Torquay);
- environmental - a greater focus on the environment including more specific environmental planning directions and sustainability targets, identified projects and greater recognition of cultural heritage and coastal/marine values, adequacy of water resources;
- economic considerations - a greater focus on the economy and jobs including tourism and Rural Zone challenges, buffer protection for major industry/resource assets;
- Infrastructure improvements particularly sustainable public transport options, bike networks and town by passes;
- Other – acknowledgement of Little River and Bellarine 2050 work etc.

All surveys and submissions were collated, summarised and assessed. Responses were developed and considered by the Project Steering Committee in the context of the primary purpose and role of the Growth Plan and its principles as well as existing local and state planning policy and legislation. Where possible many submission issues were addressed in full or in part through direct document changes however a number of submission issues were unable to be addressed.



The feedback received resulted in a range of enhancements and revisions to the draft Growth Plan which are included in the final G21 Regional Growth Plan.

The more significant changes include:

- A revised context section providing a greater understanding of the regions significant connections and linkages, environment and economy and clarifying growth activity;
- Revised mapping – context maps, urban Geelong map, asset maps;
- A revised assets analysis;
- Minor changes to the Principles for Growth;
- Clarification of major settlement breaks and reinforcing the role of all settlement boundaries as breaks;
- Further clarification and direction around Further Investigation Areas and sequencing and associated changes to short, medium and long term timeframes allowing more flexibility linked to the sequencing of existing planned growth and land supply monitoring;
- A revised Delivery and Implementation Section.

A briefing on the final draft to project partner mayors and councillors, CEO's, Board Chairs and the Project Steering Group in July identified a range of further enhancements including:

- Context and linkages mapping – inclusion of linkages to Glenelg Highway and identification of the Marine Discovery Centre, reference to state policy relating to coastal inundation planning, greater reference to Background Report content including importance of social infrastructure and sustainability;
- Greater articulation of the role of the Plan and link to other critical projects responding to growth challenges relating to the environment, community and economy;
- Reinforce role and importance of agriculture and protection of opportunities for intensive agriculture and other production opportunities;
- Reinforce role of activity centres in district towns such as Leopold.

Requested changes not supported include:

- Fundamental changes to settlement and employment growth directions including role of Further Investigation Areas;
- Identification of other additional growth areas;
- Substantive changes to sustainability/environmental directions;
- Changes to the growth forecasts and rates of growth or assumptions around growth.

The RGP is primarily a land use and settlement framework to guide regional infrastructure priorities and local level planning. It is recognised that there are direct and indirect impacts of growth on the broader environment. The supporting material for the plan otherwise referred to as the 'givens' includes extensive consideration to environmental issues around sensitive and threatened environments, areas vulnerable to fire, flood and coastal inundation etc to ensure these areas are protected from the direct impacts of further growth.



The RGP acknowledges that more people will visit and recreate within the region as we grow resulting in indirect impacts on the environment. The RGP can't directly address all these issues, however it provides a framework for a range of further work to take place which will examine a range of risks and challenges associated with growth including the environment, catchments and coastal areas, affordability, economic transition and skills, health and wellbeing.

An extensive array of projects and strategies are under development which will help to address some of these challenges including G21 pillar and priority projects, local Council environmental strategies, CMA Regional Catchment Strategies, Victorian Strategy for Healthy Rivers, Estuaries and Wetlands, Barwon Water - Water Plan, Coastal Action Plans and Foreshore Management Plans, South West Landscape Assessment etc. The RGP specifically identifies as further work further coastal adaptation analysis along the coast and supporting the development of a public land strategy.

Next Steps

Following consideration of the RGP by each of the G21 Councils the Plan will be provided to the Minister for Planning for consideration and planning scheme implementation. The final process for scheme implementation has not been determined however it is anticipated that pending the approval of the Metropolitan Strategy and the other seven RGP's that an interim step will be to reference the RGP in the State Planning Policy Framework. This will ensure the Plan provides a framework for more local level planning.

The development of the Implementation Plan is considered a major priority and it is proposed that existing project funding be used to develop the implementation plan over the next 12 – 14 months using the existing project governance model under the auspices of G21. This project will focus on:

- developing a Infrastructure Plan looking at the timing and delivery responsibilities for key regional level infrastructure to support and manage growth;
- planning for and sequencing of Further Investigation Areas linked to the Infrastructure Plan and a land monitoring process;
- investigating urban regeneration and existing planned greenfield site development barriers and incentives.

Council Plan

The Borough of Queenscliffe is a member of the G21 Alliance and has been represented on the Project Steering Group and the Project Team during the Development of the Regional Growth Plan.

Financial

There are no financial implications to Council as result of this report.



Social

There are no social implications to Council as result of this report.

Environmental

There are no environmental implications to Council as result of this report.

Risk Management

There are no significant risks to Council or the community as result of this report.

Officer Direct or Indirect Interest

Under Section 80C (1) (2) of the Local Government Act 1989, Council staff and persons engaged under a contract to provide advice or a report to a meeting of the Council or a special committee, and who have a direct or indirect interest in a matter to which the advice or report relates, must disclose the type of interest when providing the advice or report and before the advice or report is consider by the Council or the committee.

Officers involved in developing the report have no direct or indirect interests.

Assessment

The G21 Regional Growth Plan has been developed with significant input from all G21 Alliance members and has been subjected to extensive public consultation. Inclusion of the Plan in the Planning Schemes of member Councils will assist in coordinated planning for future population growth across the region.

Conclusion

All G21 member Councils have been requested to adopt the Regional Growth Plan. The Plan has been reviewed extensively by both the regional community and member Councils with changes, where appropriate, incorporated in the final document.



Councillors: Burges/Butler

That Council:

- 1) Adopt the G21 Regional Growth Plan as endorsed by the G21 Regional Growth Plan Project Steering Group;**
- 2) Request the Minister for Planning to approve the G21 Regional Growth Plan as adopted and consult with G21 Councils on implementation into planning schemes;**
- 3) Support the development of a G21 Regional Growth Plan - Implementation Plan in partnership with the G21 councils and state government.**

Cr Mitchell requested a division:

For: Crs Merriman, Butler, Burgess & Davies

Against: Cr Mitchell

Carried



15.3 Queenscliff Music Festival Request To Remove Trees From Parkland

File: QC080-04-01

Report Author: Foreshore and Caravan Parks Coordinator

Purpose

The purpose of this report is to provide Council with advice from the Vegetation Advisory Group regarding the removal of trees from parkland between Hygeia Drive and Weeroona Parade to facilitate Queenscliff Music Festival (QMF) planned expansion, and recommends that Council accept the advice to remove two trees from this area in addition to the tree approved for removal by Council on April 11, 2012.

Background

At its Ordinary Meeting of 11 April 2012 Council received a report on the operation of the 2011 Queenscliff Music Festival and noted the objective of the festival organisers to continue to expand the festival's attraction as part of its future planning, as well as the objective of consolidating the festival's activities on parkland between Hygeia Drive and Weeroona Parade. Council was advised that the optimum situation that would allow this to occur if three trees were removed. At this April meeting in relation to the proposal to remove three trees, Council resolved to:

- a. **Approves the removal of tree 1 (refer to *Figure 1 in this report*) and requests QMF to provide for replacement tree plantings as directed by Council officers, after consultation with the Vegetation Advisory Committee;**
- b. **Prior to making a decision in regarding to removal of trees 2 & 3 (refer to *Figure 1 in this report*) that the proposed tree removal and the replacement plantings be referred to the Vegetation Advisory Committee for their response, with officers then providing a report to Council.**

Discussion

The Vegetation Advisory Group met on 28 June 2012 to consider Council's resolution. At that meeting Michael Carrucan Director, QMF, explained the future requirements of the festival indicating that with growth in the event, the area between Hygeia Drive and Weeroona Parade will be the focal point for festival activities. The removal of all three trees that are the subject of discussion will enable this growth to occur through the effective utilisation of the site, provide minimal impact on other infrastructure such as the road pavement surface and enable longer term planning for the event. The aerial photograph in Figure 1 below details the respective locations of the three trees, while **Figure 2** provides specific detail regarding the proposed location of the main tent and associated support infrastructure for future festivals.

Figure 1 – Trees requested to be removed



Figure 2 – Proposed location of QMF stages





The Vegetation Advisory Group noted that of the three trees in question, two are Norfolk Pines and the third is a Willow Myrtle. Tree 1 is a Norfolk Pine of relatively poor condition and form, tree 2 is also a Norfolk Pine. Tree 3, the Willow Myrtle, is a more substantial tree that shows quite good growth but has developed a noticeable lean towards the north east possibly as a result of environmental conditions and prevailing winds.

The Group also noted that as part of any tree removal process there was scope for other tree management actions such as plantings that could occur in locations such as the south side of Weeroona Parade, and the management of existing trees on either side of Hygeia Drive, some of which exhibit signs of slow growth or poor shape. Members of the Vegetation Advisory group also expressed views that for replacement tree plantings, species other than Norfolk Pines be considered. The QMF has committed to provide replacement trees for those removed. This will be done at the direction of officers regarding species, tree types and locations after consultation with the Vegetation Advisory Group consistent with Council's resolution of April 11, 2012.

The park area where the trees are proposed for removal is utilised as a helicopter landing/take off site and enquiries made by officers with frequent users such as police and the air ambulance indicated no objection to any Council action to remove trees from the park. In terms of any new plantings within the precinct the feedback from Air Ambulance Victoria, as a representative user of the site, is that there would be no issues if new plantings occurred at the south eastern corner of the site near the intersection of Weeroona Parade and Hygeia Drive, or adjacent areas including south of Weeroona Parade. Air Ambulance did not have a defined policy on such matters other than the actual landing site should be as clear as possible.

Council Plan

The Borough of Queenscliffe Council Plan 2010 – 2013 identifies the Strategic Direction for Community Development to "Work in partnership with the community to build a strong, safe, inclusive and connected community". The strategies for 2010 – 2013 include "Facilitate opportunities in sport, recreation, arts, cultural and civic activities".

Council's Tree Management, Removal and Replacement Strategy adopted in 2009 did not reference the area of parkland on which the subject trees are placed, but did however make an important definition that is relevant. The authors considered that the parks that were reviewed (nearby Princess and Citizens Parks, and Victoria Park) have a defined character because of the age classification, type and placement of vegetation present. It is considered that the subject trees do little to define or contribute to any character of the parkland between Weeroona Parade and Hygeia Drive.

Financial

There are no financial implications of the recommended actions other than the removal costs of the trees. QMF management have committed to provide replacement trees for those that are to be removed.



Social

No known social impacts or benefits of the proposed action

Environmental

Whilst the loss of three trees may have a negative environmental impact, replacement plantings that are committed to occur will offset this.

Risk Management

No known risk issues created as a result of the proposed action.

Officer Direct or Indirect Interest

Under Section 80C (1) (2) of the Local Government Act 1989, Council staff and persons engaged under a contract to provide advice or a report to a meeting of the Council or a special committee, and who have a direct or indirect interest in a matter to which the advice or report relates, must disclose the type of interest when providing the advice or report and before the advice or report is consider by the Council or the committee.

Officers involved in developing the report have no direct or indirect interests.

Assessment

The proposed action will assist the QMF to plan for future development. The officer report of 11 April 2012 noted that "the Queenscliff Music Festival is a professionally run event that engages with the community through contributions to community groups as well as engaging a large number of volunteers, while also showcasing international acts and highlighting regional performers".

Removal of the three trees will assist the QMF, but the action will also provide an opportunity for Council in the on-going management of trees and vegetation within the precinct. It also provides an opportunity to plant a range of tree species, consider future planning of the area, improve the amenity, and expand the appeal of Councils public assets.

Conclusion

In summary the Vegetation Advisory Group has considered Council's request to provide advice on the removal of trees numbered 2 and 3, as described above, and concluded that Council proceed to remove the trees. The three (3) trees do not form a significant element to this area of the park. The replacement plantings will provide an opportunity to improve the amenity of the area at no cost to Council.



Councillors: Burgess/Butler

That Council approves the removal of trees numbered 2 and 3 as shown in Figure 1 of this report after Council officers:

- a. Consult with the Vegetation Advisory Group on the species, number and locations of replacement plantings, and;**
- b. Reach agreement with Queenscliff Music Festival management on the species, number and locations of replacement plantings.**

Cr Mitchell requested a division:

For: Crs Merriman, Butler, Burgess & Davies

Against: Cr Mitchell

Carried



15.4 Contract 2012/01 – Gellibrand Street & Learmonth Street Reconstructions

File: QG 052-03-2012/01
QG 052-03-2012/04

Report Author: Road & Infrastructure Engineer

Purpose

The Contract for Gellibrand Street & Learmonth Street Reconstructions has been advertised and subsequently evaluated with a confidential report being presented to Council at the Ordinary Meeting of Council held on 18 July 2012. At this meeting Council resolved:

‘That Council award Contract 2012/01 Gellibrand Street & Learmonth Street Reconstructions to Lake & Land for the lump sum amount of \$732,724.77 excluding GST.

The purpose of this report is to make details of tender process public including the winning tenderer and tendered cost as well as the evaluation process used to ensure best value is achieved for Council and the community.

Background

Based on available knowledge Gellibrand Street & Learmonth Street were constructed in the late 1950's/ early 60's. Sections of these streets are in need of re-construction due to collapsing terracotta stormwater drains in the northbound traffic lanes. Gellibrand Street also had a number of Cypress street trees that have caused minor wide spread pavement deformation. These trees were removed in 2010.

Survey and design for the road reconstructions was undertaken by a Geelong engineering consultancy in 2011-12 financial year based on Council's design brief.

By tendering both projects together it was anticipated economies of scale could be achieved resulting in overall cost savings.

Key Issues

The following issues are discussed in more detail in the following sections of this report.

- Tenders received
 - Evaluation
 - Awarding of the contract to preferred tenderer.
-



Discussion

The 'Gellibrand Street & Learmonth Street Reconstruction' projects were tendered as one package of work on Saturday 16th June 2012 in The Age, Geelong Advertiser, TenderLink and on Council's website. Nine companies requested documents of which two companies advised they would not be submitting a tender. Four tenders were received by the closing time of 4pm Tuesday 10th July 2012. A fifth tender was received after the closing time, on Wednesday morning, and was returned to sender unopened.

The tenders were evaluated by the evaluation panel comprising of:

Mr Daniel Barker - Roads & Infrastructure Engineer

Mr Stuart Hansen - Projects and Contracts Engineer

Mr Garry Purton - Foreshore & Caravan parks Coordinator

The four tenders received were assessed by the panel against the assessment criteria and deemed to be compliant.

The basis of the evaluation process was to assess all submitted tenders for the Contract with a view to identifying whether awarding the two projects together or individually represented the most advantageous and best value for money for Council.

The evaluation was based on the content of the tender submissions, interviews where required, reference checks and further investigations and clarifications sought by the evaluation panel having regard to the qualitative criteria and costs as set out in the tender documentation.

The evaluation criteria and weighting used for the assessment of the tender submissions is detailed below:

Criteria	Weighting
Experience on similar works and Standing in the Industry	25%
Resources, Technical & Financial capabilities to do work.	10%
Management & Quality systems.	10%
OHS record and Procedures. Ability to minimise Council's Insurance risks.	10%
Availability to meet Council's Timing.	10%
Financial costs to Council - including rates for variations etc.	35%
Total	100%



Council Plan

The project directly accords with the Council Plan and the strategic objective of:

5.4 Improve the development of infrastructure and maintain community assets.

Financial

The 'Gellibrand Street & Learmonth Street Reconstruction' projects are funded under the Country Roads & Bridges Initiative (CR&BI) program. Three of the tendered prices are in the range of what was anticipated with the forth tendered price being higher. The price submitted by the preferred tenderer of \$732,724.77 (ex GST) is within the allocated budget from the first round of the CR&BI funding which is \$750,000.

By tendering both projects together it was anticipated economies of scale could be achieved resulting in overall cost savings. In addition to being the lowest tenderer, the preferred tenderer has offered a 3% discount if awarded both projects, which equates to a saving of approximately \$22,600 on the tendered price.

Environmental

From the outset Council wanted to use Water Sensitive Urban Design principles to treat the stormwater scouring issue of the gravel carpark adjacent to Gellibrand Street between Stokes Street and Hobson Street. This was achieved by directing stormwater into Citizens and Princess Parks to soakage zones where it is detained, allowing pollutants to filter out and the stormwater to recharge the groundwater table. This design is cost effective, takes pressure off the existing drainage system, benefits the Park trees and is environmentally friendly by not discharging untreated stormwater into the bay.

Risk Management

The evaluation process has been used to minimise risk of poor quality work or non delivery of work by ensuring that an appropriate and capable contractor is recommended for appointment.

As part of the tender process tenderers were required to supply documentation on their Occupational Health and Safety, Quality, Environmental and Risk Management systems. The preferred tender has all documentation to evidence that the tenderer has satisfactory systems in place. These systems assist in managing both the contractors and Council's risks in the delivery of the service.



Officer Direct or Indirect Interest

Under Section 80C (1) (2) of the Local Government Act 1989, Council staff and persons engaged under a contract to provide advice or a report to a meeting of the Council or a special committee, and who have a direct or indirect interest in a matter to which the advice or report relates, must disclose the type of interest when providing the advice or report and before the advice or report is considered by the Council or the committee.

Officers involved in developing the report have no direct or indirect interests.

Assessment

The Evaluation Panel's assessment identifies Lake & Land as the preferred Tenderer. Lake & Land have submitted a tender that reflects the level of resources required to undertake the works in accordance with the specifications of the contract. Lake & Land have past experience in comparable road reconstruction and drainage upgrade contracts. It is the Evaluation Panel's assessment that Lake & Land can deliver the projects for the tendered amount. It is also the Evaluation Panel's assessment based on previous tenders and in-house estimates that the contract value is fair and reasonable.

Conclusion

This report recommends awarding Contract 2012/01 Gellibrand Street & Learmonth Street Reconstructions, to Lake & Land for the lump sum amount of \$732,724.77 excluding GST.

Councillors: Butler/Davies

That Council:

- 1. Notes its previous resolution at the 18 July 2012 Ordinary Meeting to award Contract 2012/01 Gellibrand Street & Learmonth Street Reconstruction to Lake & Land.**
- 2. Releases this report and Council resolution to the general public by publishing in the minutes of the Ordinary Meeting held on 15 August 2012.**

Carried Unanimously



16. AUTHORISATION OF SIGNING & SEALING OF DOCUMENTS

16.1. Gellibrand Street & Learmonth Street Reconstruction

File: QG052-03-2012/01
QG052-03-2012/04

Report Author: Road & Infrastructure Engineer

At its Ordinary meeting on 18 July 2012 Council agreed to sign and affix the Common Seal to the Gellibrand Street & Learmonth Street Reconstruction Contracts between Lake & Land Pty Ltd and the Borough of Queenscliffe.

Councillors: Davies/Butler

That Council notes the 'Use of the Seal' on the Gellibrand Street and Learmonth Street Reconstruction Contracts.

Carried Unanimously

16.2 Roads, Parks and Reserves Maintenance Services

File: QG052-03-2012/02

Report Author: Projects & Contracts Engineer

At its Ordinary meeting on 18 July 2012 Council agreed to sign and affix the Common Seal to the Roads Parks and Reserves Maintenance Services Contract between Lend Lease Infrastructure Services Pty Ltd and the Borough of Queenscliffe.

Councillors: Davies/Butler

That Council notes the 'Use of the Seal' on the Roads, Parks and Reserves Maintenance Services Contract.

Carried Unanimously



17. QUESTIONS WITHOUT NOTICE

17.1. Questions Without Notice Status Update

Councillors: Davies/Butler

That the Questions Without Notice Status Update, as presented in Adjunct to Item 17.1, be noted.

Carried Unanimously

17.2. Questions Without Notice

Question:

Cr Mitchell asked when Council could expect the Preliminary Financial Results and Report for the year end 30 June 2012.

Answer:

The Acting CEO responded that the External Auditors were finalising the audit this week and the final 2011/12 report will form part of the 19 September 2012 Council Agenda and will also be included in the Audit Committee meeting agenda scheduled for 3 September 2012.

Question:

Cr John Burgess asked if Council can be provided with details of this \$616,000 'turn around' ASAP but no later than September Council meeting as we are now eight weeks on from the 20th June 2012 council meeting, (this being the date when this forecast was released)?

Answer:

The Acting CEO responded that it would not be prudent to guess the final figure prior to the completion of the External Auditor's 'sign off'.

Councillor Request:

Cr Burgess asked that following the Street Lighting presentation by Cr Tony Wolfe, Baw Baw Shire Council at the Council Assembly held on Monday 13 August 2012, the Borough of Queenscliffe submit a Motion for inclusion in the agenda at the upcoming MAV State Council Meeting on 20 September 2012. This was unanimously supported by all Councillors.

Answer:

The Acting CEO acknowledged the request and Councillor's support for this direction and indicated that officers would take the necessary action to achieve this end.



Question:

Cr Mitchell asked why Council was not levying the Commercial Rate consistent with the definition of Commercial Rate contained in the annual Budget Resolutions.

Answer:

The Acting CEO responded that a briefing will be provided to Council once the annual accounts are finalised.

18. LIST OF COUNCIL MEETINGS

All Council Meetings are held at the Council Offices, 50 Learmonth Street, Queenscliff unless otherwise indicated.

PLANNING REVIEW MEETING

Wednesday 5 September 2012 at 7:00pm (if required)

COUNCIL MEETING

Wednesday 19 September 2012 at 7:00pm



19. CONFIDENTIAL ITEMS

Time: 8:20pm

Councillors: Butler/Davies

That Council consider at the conclusion of all other business, at which time the meeting be closed to members of the public:

- 19.1 Confirmation of Confidential Council Meeting Minutes – 23 May 2012
(in accordance with Section 89 (2i) of the Local Government Act 1989)**
- 19.2. Confirmation of Confidential Council Meeting Minutes – 18 July 2012
(in accordance with Section 89 (2d, 2h, 2i) of the Local Government Act 1989)**
- 19.3. Council Owned Murray Road Property - Options Assessment Report for Sale of Land
(in accordance with Section 89 (2e) of the Local Government Act 1989)**
- 19.4 Country Roads and Bridges Initiative – Hesse Street Roundabout
(in accordance with Section 89 (2d) of the Local Government Act 1989)**

That Council suspend standing orders and commence 'in camera' meeting.

Carried Unanimously

Time: 8:55pm

Councillors: Davies/Butler

That Council cease 'in camera' meeting and resume standing orders.

Carried Unanimously

20. RATIFICATION OF CONFIDENTIAL ITEMS

Councillors: Butler/Mitchell

That the decisions made in camera be ratified by Council.

Carried Unanimously



21. CLOSE OF MEETING

8:55pm

Confirmed

Cr B Merriman

MAYOR

19 September 2012



ADJUNCT TO 6 - RECORD OF ASSEMBLY OF COUNCILLORS

Record in accordance with section 80A(1) of the Local Government Act 1989.

6.1. Planning Scheme Review Steering Committee Meeting – Monday 16 July 2012

Assembly Commenced: 12:30pm

Assembly Closed: 2:00pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr. Bob Merriman

Cr. David Mitchell

Mr. Lenny Jenner, CEO

Mr. Phil Josipovic, General Manager Planning & Infrastructure

Mr. Mitch Hodgson, Senior Planner

Rob Milner, 10 Consulting Group

Natasha Liddell, 10 Consulting Group

John Glossop, Glossop Town Planning

Apologies:

Nil

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. Planning Scheme Review Steering Committee Meeting (10 Consulting Group & Glossop Town Planning)



6.2. Planning Scheme Review Meeting – Monday 16 July 2012

Assembly Commenced: 2:00pm

Assembly Closed: 3:00pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr. Bob Merriman

Cr. Helene Butler

Cr. Lloyd Davies

Cr. David Mitchell

Cr. John Burgess

Mr. Lenny Jenner, CEO

Ms. Ev Wuchatsch, General Manager Governance & Community

Mr. Phil Josipovic, General Manager Planning & Infrastructure

Mr. Mitch Hodgson, Senior Planner

Rob Milner, 10 Consulting Group

Natasha Liddell, 10 Consulting Group

Apologies:

Nil

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

- 1.. Welcome.
2. Lenny Jenner to provide update on discussions with Steering Committee and 10CG for benefit of other Councillors, including identifying the changes that have been agreed to be made to the report.
3. Discussion of what further changes the other Councillors may wish to see made.
4. 10 Consulting Group to provide feedback on proposed further changes.
5. Discussion of scope of “community and stakeholder consultation”
6. Process from here?
7. Close meeting.



6.3. Councillor Assembly – Monday 16 July 2012

Assembly Commenced: 2:00pm

Assembly Closed: 7:35pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr. Bob Merriman

Cr. Helene Butler

Cr. Lloyd Davies

Cr. David Mitchell

Cr. John Burgess

Mr. Lenny Jenner, CEO (2:00pm – 4:00pm & 5:15pm – 7:35pm)

Ms. Ev Wuchatsch, General Manager Governance & Community (3:00pm – 7:35pm)

Mr. Phil Josipovic, General Manager Planning & Infrastructure (2:00pm – 3:00pm & 4:15pm – 7:35pm)

Mr. Mitch Hodgson, Senior Planner (2:00pm – 6:30pm)

Rob Milner, 10 Consulting Group (2:00pm – 3:00pm)

Natasha Liddell, 10 Consulting Group (2:00pm – 3:00pm)

Paul Northey, General Manager Insurance, RACV (3:00pm – 4:00pm)

Grahame McDonald - Senior Manager Vic Portfolios, RACV (3:00pm – 4:00pm)

Anthony Elyard - Senior Manager GEO & Customer Development, RACV (3:00pm – 4:00pm)

Mr. Phil James - Manager, Personal Insurance, RACV (3:00pm – 4:00pm)

Peter Williams, Williams Boag (5:30pm – 7:35pm)

Jessica Black, Williams Boag (5:30pm – 7:35pm)

Apologies:

Nil

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

- 1.. Planning Scheme Review Discussion with Council (10 Consulting Group)
2. CONFIDENTIAL - discussion with RACV



Agenda Items:

4. Planning Briefings
 - 10 Cheshunt Street, Point Lonsdale
 - 79 Hesse Street, Queenscliff
 - 122 Fellows Road, Point Lonsdale
 - 26 Gellibrand Street, Queenscliff
 - 64 King Street, Queenscliff
6. Royal Hotel Presentation by Peter Williams



6.4. Reconciliation Committee Meeting – Wednesday 18 July 2012

Assembly Commenced: 2.30pm

Assembly Closed: 3.30pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr Lloyd Davies
Cr Helene Butler
Emma Clark
Shannon Di Lisio
Ju-Lin O'Connor
John Murray
Robert Semmens
Jo Whitehead

Apologies:

Nil

Conflict of Interest Disclosures:

Councillors: Nil
Officers: Nil

Agenda Items:

1. Welcome and introductions
2. Purpose of Meeting – Council Resolution read to committee
3. Development of Terms of Reference
Actions: **Council to add:**
 - Under Role and Purpose (as per Motion from 16 Nov 2011 Council meeting) - *To provide formal recommendations on Council's existing reconciliations activities and if it is appropriate to implement further reconciliation initiatives.*
 - Under Role and Purpose – *Each recommendation should be provided with background information*
 - Under Meetings – *The Committee is to meet informally as required to be adequately prepared for formal meetings*
 - Under Membership – *Membership of Reconciliation Committee is to be readvertised in May each year.*



Agenda Items:

4. Outline of Councils current Reconciliation activities and support

Actions:

- *Committee to review and consider amendments to current policy*
- *Council to make minor typographical errors ('i' to 'I')*
- *Committee to review existing current Reconciliation activities*

5. Next steps

Reconciliation Committee Meeting Next meeting (informal): Monday 6 August 2012,
4.30pm, Town Hall



6.5. Councillor Assembly – Wednesday 18 July 2012

Assembly Commenced: 6:18pm

Assembly Closed: 7:00pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr. Bob Merriman

Cr. Helene Butler

Cr. Lloyd Davies

Cr. David Mitchell

Cr. John Burgess

Mr. Lenny Jenner, CEO

Ms. Ev Wuchatsch, General Manager Governance & Community

Mr. Phil Josipovic, General Manager Planning & Infrastructure

Apologies:

Nil

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. Point Lonsdale Boardriders Club
 2. Tree Vandalism Sign, Point Lonsdale Road, Point Lonsdale
 3. Point Lonsdale Surf Life Saving Club Inc.
 4. Country Roads and Bridges Initiative – 2012/13
 5. RACV Meeting
 6. Ferry Terminal Planning Scheme Amendment
-



6.6. 150th organizing committee – Thursday 19 July 2012

Assembly Commenced: 10:00am

Assembly Closed: 11.20am

Assembly Location: Queenscliff Town Hall

Attendees:

Shannon Di Lisio

Emma Clarke

Lenny Jenner

Cr Bob Merriman

Apologies:

Cr Helene Butler

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. Introduction and Welcome
 2. Meeting notes from meeting Thursday 21st June 2012
 3. Presentation of 150th Logo for group discussion
 4. Presentation of Proposed Program of Events for 150th celebrations
 5. Next meeting: Thursday 23rd August
-



6.7. Councillor Assembly – Tuesday 24 July 2012

Assembly Commenced: 1.00pm

Assembly Closed: 2.40pm

Assembly Location: Point Lonsdale Bowls Club

Attendees:

Cr. Bob Merriman

Mr. Phil Josipovic, General Manager Planning & Infrastructure

Mrs. Shannon Di Lisio, Tourism and Community Development Coordinator

Mr. Daniel Barker, Road and Infrastructure Engineer

Apologies:

Mr. Lenny Jenner, CEO

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. Welcome
2. Purpose of Workshops:
 - To generate ideas/ concepts for improvement works on the Point Lonsdale Foreshore (BBQ Area to Loch St Playground) for locals and visitors alike.
 - To consider frequency of use, demographic of user, budget constraints, construction practicalities, DSE approval and aesthetics.

To prioritise elements of proposed design, so budget can be matched to most important elements, and remaining elements can be done in time when funds become available.
3. Area 2 - The Lookout Platform – playground ramp to Kerleys ramp.
 - Review preferred concept.

Area 4 – The Grass Embankment – Albert St Steps to Loch St playground.

 - Review preferred concept.

Area 1 – The Village Playground – bowls club to village playground ramp.

 - Critique Options and decide on elements to include/exclude.

Area 3 - First Groyne – ramp opposite No.105 to Albert St Steps.

 - decide on elements to include/exclude.

Prioritise elements for funding priority across whole project.



Agenda Items:

4. Project Timelines
5. Close



6.8. Proposed Botanic Gardens Project Control Group – Thursday 26 July 2012

Assembly Commenced: 6.22pm

Assembly Closed: 7.56pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr. Bob Merriman

Cr. Lloyd Davies

Phil Josipovic, General Manager Planning & Infrastructure

Jacqueline Wilson, Sustainability Officer

Sue Wasterval

Faye Agterhuis

Joe Rutecki

Mia Cooke

Susan Salter

Apologies:

Nil

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. Presentation of the Request for Quotation document 'Design Services for the Proposed Queenscliff Botanic Gardens and Associated Works'



6.9. Councillor Assembly – Monday 30 July 2012

Assembly Commenced: 6:22pm

Assembly Closed: 8:23pm

**Assembly Locations: Queenscliff Kindergarten &
Queenscliff Town Hall**

Attendees:

Cr. Bob Merriman

Cr. Helene Butler

Cr. Lloyd Davies

Cr. David Mitchell

Mr. Lenny Jenner, CEO

Ms. Ev Wuchatsch, General Manager Governance & Community

Ms. Heidi Waterson, President, Queenscliff Kindergarten Committee of Management

Ms. Heidi Volders-Boyd, Director/4 Year Old Teacher, Queenscliff Kindergarten

Apologies:

Cr. John Burgess

Mr. Phil Josipovic, General Manager Planning & Infrastructure

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. **Briefing being held at Queenscliff Kindergarten**
Queenscliff Kindergarten
2. Future siting of the PLSLSC
3. 2012 Community Satisfaction Survey



6.10. Reconciliation Committee Meeting - Monday 6 August 2012

Assembly Commenced: 4.30pm

Assembly Closed: 6.15pm

Assembly Location: Queenscliff Town Hall

Attendees:

Cr. Helene Butler

Cr. Lloyd Davies

Shannon Di Lisio, Community Development & Tourism Coordinator

Robert Semmens

Jo Whitehead

Apologies:

Ju-Lin O'Connor

John Murray

Conflict of Interest Disclosures:

Councillors: Nil

Officers: Nil

Agenda Items:

1. Welcome/Introductions/Apologies
2. Sign off of the Terms of Reference
Terms of Reference (TOR)
ACTION – remove the word 'indigenous' and replace with 'Aboriginal and Torres Strait Islander' – Shannon Di Lisio
ACTION – Distribute final TOR to group members
3. Review of Reconciliation Policy and Review of Current Reconciliation Activities
Priorities: Group agreed that the priority was to review current reconciliation activities and postpone review on Council Reconciliation Policy
4. Discussion on 150th celebrations
150th Celebration: Group brainstormed ideas for 150th Anniversary celebration.
ACTION: Group to review ideas and discuss further at next meeting – refer to meeting notes file
5. Other items
Next meeting: 27 August 6.20pm at Queenscliff Town Hall



ADJUNCT TO 7.1 – MOTION ON NOTICE STATUS UPDATE

Date	Motion Number	Action	Status
21 September 2011	2011/552 - Public Tree Removal Policy	That Council defer the following motion and request a report from Officers and a response from the Council's Vegetation Advisory Group in relation to this Motion.	This is yet to be implemented.
18 July 2012	7.2. Motion Number: 2012/559 Councillor Code of Conduct Panel	Refer to 18 July 2012 Ordinary Council Meeting Minutes.	Council's legal advisors have notified VCAT of the Council resolution.

ADJUNCT TO 17.1 – QUESTIONS WITHOUT NOTICE STATUS UPDATE

Date	Question Title	Action	Status
21 March 2012	Advise Council on an appropriate policy in regard to unauthorised tree lopping	The CEO undertook to report back to Council	Yet to be actioned.
18 July 2012	Cr Helene Butler asked that further to the recent briefing about the proposed plebiscite and consistent with the Council Plan and the approved 2012/2013 budget, should it be appropriate for Council to write to the residents living in the Geelong side of Point Lonsdale to explain Councils	The Council discussed the merits of sending a letter from Council to residents living in the area of Point Lonsdale within the City of Greater Geelong	Letter to be sent to all householders in Point Lonsdale within the City of Greater Geelong with an accompanying information sheet.



Date	Question Title	Action	Status
	motivation for undertaking the plebiscite and outlining the benefits that we see in moving to single governance and management provided by the BOQ for all residents within the Point Lonsdale town boundary?		
18 July 2012	Cr David Mitchell asked how the commercial rate was applied in the Borough of Queenscliffe to properties that were rented	The CEO indicated that he would provide information to Council regarding this matter.	Officers to provide briefing to Council in September 2012.